

Career Ladder Level Requirements

The requirements for each level of Career Ladder certification are listed below. All of the training used for each Career Ladder level must have been completed within the last 5 years. Course completed more than 5 years ago cannot be used on the Career Ladder. If college credit or CEUs are used to move up a level, those credits must have been completed AFTER the previous level of Career Ladder.

If the training documentation you submit with your application does not qualify you for the Career Ladder level you applied for, but does qualify you for a lower level, you will be awarded the lower level.

Early Childhood Level 1 – \$100 bonus

All of the following:

Planned Date	Date Completed	Option 1
		Current Red Cross (or equivalent) first aid certification
		Current Red Cross (or equivalent) CPR certification
		Current Food Handler's Permit
		Child Development - Healthy Care (formally Health and Safety Training)
		Child Development - Ages & Stages
		Child Development - Learning in the Early Years

Early Childhood Level 2 – \$200 bonus

The **first** row, plus **4** of the 8 courses

Planned Date	Date Completed	Option 1
		Level 1 Early Childhood certification, plus 4 of the following 8 courses offered through your local CCR&R, completed in the last 5 years:
		A Great Place for Kids!
		Strong & Smart!
		Learning to Get Along
		Advanced Child Development
		Looking to Learn
		Working Together
		Creating Good Child Care
		More Than Babysitting

Early Childhood Level 3 – \$300 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		Level 2 Early Childhood certification, plus 4 of the following 8 courses offered through your local CCR&R, completed in the last 5 years and not used for Level 2:
		A Great Place for Kids!
		Strong & Smart!
		Learning to Get Along
		Advanced Child Development
		Looking to Learn
		Working Together
		Creating Good Child Care
		More Than Babysitting

Or

Planned Date	Date Completed	Option 2
		Three passing (grade C or better) semester credits (or 4.5 quarter credits) in college courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. Credits must be from an approved accredited college and must have been completed in the last 5 years. This option may not be used by providers who already have a one-year college certificate in early childhood or child care; or an associate's, bachelor's or graduate degree.

Early Childhood Level 4 – \$400 bonus

One of the following Options:

Planned Date	Date Completed	Option 1
		Utah High School Skills Certification in Child Development
		Utah High School Skills Certification in Child Care

Or

Planned Date	Date Completed	Option 2
		A current CDA or CCP credential

Or

Planned Date	Date Completed	Option 3
		Level 3 certification
		PLUS any four Career Ladder Endorsement courses completed in the last 5 years and not already used for a previous level of Career Ladder certification. Family Child Care Endorsement courses may only be used by providers currently working in an eligible in-home child care program.
		List first course name here
		List second course name here
		List third course name here
		List fourth course name here

Or

Planned Date	Date Completed	Option 4
		Level 3 certification
		PLUS 3 or more new CEUs or 3 or more new passing (grade C or better) college credits specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. New credits or CEUs must have been completed in the last 5 years, and must have been completed AFTER your Level 3 certification was processed by CCPDI. College credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 5
		Six prior passing (grade C or better) semester credits (or 9 quarter credits) in college courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. College credits must be from an approved accredited college, and must have been completed in the last 5 years. This option may not be used by providers who already have a one-year college certificate in early childhood or child care; or an associate's, bachelor's or graduate degree.
		List course name here
		List course name here
		List course name here

Early Childhood Level 5 – \$500 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		Level 4 certification
		PLUS any four Career Ladder Endorsement courses completed in the last 5 years and not already used for a previous level of Career Ladder certification. Family Child Care Endorsement courses may only be used by providers currently working in an eligible in-home child care program.
		List first course name here
		List second course name here
		List third course name here
		List fourth course name here

Or

Planned Date	Date Completed	Option 2
		Level 4 certification
		PLUS 3 or more new CEUs or 3 or more new passing (grade C or better) college credits specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. New credits or CEUs must have been completed in the last 5 years, and must have been completed AFTER your Level 3 certification was processed by CCPDI. College credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 3
		Nine prior passing (grade C or better) semester credits (or 13.5 quarter credits) in college courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of Career Ladder certification. College credits must be from an approved accredited college, and must have been completed in the last 5 years. This option may not be used by providers who already have a one-year college certificate, or an associate's, bachelor's or graduate degree.
		List course name here
		List course name here
		List course name here
		List course name here

Early Childhood Level 6 – \$600 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		Level 5 certification
		PLUS any four Career Ladder Endorsement courses completed in the last 5 years and not already used for a previous level of Career Ladder certification. Family Child Care Endorsement courses may only be used by providers currently working in an eligible in-home child care program.
		List first course name here
		List second course name here
		List third course name here
		List fourth course name here

Or

Planned Date	Date Completed	Option 2
		Level 5 certification,
		PLUS 3 or more new CEUs or 3 or more new passing (grade C or better) college credits specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. New credits or CEUs must have been completed in the last 5 years, and must have been completed AFTER your Level 4 certification was processed by CCPDI. College credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 3
		Twelve prior passing (grade C or better) semester credits (or 18 quarter credits) in college courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of Career Ladder certification. College credits must be from an approved accredited college, and must have been completed in the last 5 years. This option may not be used by providers who already have a one-year college certificate, or an associate's, bachelor's or graduate degree.
		List course name here
		List course name here
		List course name here
		List course name here

Early Childhood Level 7 – \$700 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		Level 6 certification
		PLUS any four Career Ladder Endorsement courses completed in the last 5 years and not already used for a previous level of Career Ladder certification. Family Child Care Endorsement courses may only be used by providers currently working in an eligible in-home child care program.
		List first course name here
		List second course name here
		List third course name here
		List fourth course name here

Or

Planned Date	Date Completed	Option 2
		Level 6 certification,
		PLUS 3 or more new CEUs or 3 or more new passing (grade C or better) college credits specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. New credits or CEUs must have been completed in the last 5 years, and must have been completed AFTER your Level 5 certification was processed by CCPDI. College credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 3
		Fifteen prior passing (grade C or better) semester credits (or 22.5 quarter credits) in college courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of Career Ladder certification. College credits must be from an approved accredited college, and must have been completed in the last 5 years. This option may not be used by providers who already have a one-year college certificate, or an associate's, bachelor's or graduate degree.
		List course name here
		List course name here
		List course name here
		List course name here

Early Childhood Level 8 – \$800 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		Level 7 certification
		PLUS any four Career Ladder Endorsement courses completed in the last 5 years and not already used for a previous level of Career Ladder certification. Family Child Care Endorsement courses may only be used by providers currently working in an eligible in-home child care program.
		List first course name here
		List second course name here
		List third course name here
		List fourth course name here

Or

Planned Date	Date Completed	Option 2
		Level 7 certification,
		PLUS 3 or more new CEUs or 3 or more new passing (grade C or better) college credits specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of certification. New credits or CEUs must have been completed in the last 5 years, and must have been completed AFTER your Level 6 certification was processed by CCPDI. College credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 3
		A one-year college certificate in early childhood education or child care, which includes at least 15 passing (grade C or better) semester credits (or 22.5 quarter credits) in courses specific to children ages birth through preschool. The certificate AND credits must have been completed within the last 5 years, and may not include credits used for a previous level of Career Ladder certification.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 4
		Level 7 certificate
		A one year college certificate in early childhood or child care which <i>does not</i> meet the 15 passing early childhood credit hour requirement for this level, or which <i>was not received in the last 5 years</i> . College certificates must be from an approved accredited college
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 5
		A Montessori teaching certificate from a MACTE (Montessori Accreditation Council for Teacher Education) accredited teacher training program. Certificate and training courses must have been received in the last 5 years.

Early Childhood Level 9 – \$900 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		An associate's degree which includes at least 15 passing (grade C or better) semester credits (or 22.5 quarter credits) in courses specific to the ages of children with which you are working, (birth through preschool OR kindergarten through Grade 6), not already used for a previous level of Career Ladder certification. The diploma AND credits must have been completed within the last 5 years. College degrees and credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 2
		Level 7 certificate
		An associate's degree which <i>does not</i> meet the 15 passing credit hour requirement for this level, or a degree/credits <i>not received in the last 5 years</i> . Degrees must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Early Childhood Level 10-\$1000 bonus

One of the following options:

Planned Date	Date Completed	Option 1
		A bachelor's or graduate degree which includes at least 15 passing (grade C or better) semester credits (or 22.5 quarter credits) in courses specific to the ages of children you work with, (Birth-5 or Kindergarten-6 th grade), not already used for a previous level of Career Ladder certification. The diploma AND credits must have been completed within the last 5 years. College degrees and credits must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here

Or

Planned Date	Date Completed	Option 2
		Level 7 certificate
		A bachelor's or graduate degree that <i>does not</i> meet the 15 passing credit hour requirements for this level, or a degree/credits <i>not received in the last 5 years</i> . Degrees must be from an approved accredited college.
		List course name here
		List course name here
		List course name here
		List course name here